

**WILLOWBROOKE FARM**  
**New Lesson Policy**  
**Effective September 1, 2023**

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Willowbrooke Farm would like to announce a new lesson policy. **All riders are required to take at least one lesson each week and all lessons must be pre-paid each month.** Lesson payments are due on the first day of each month. We offer a 5-day grace period, in which to pay for your lessons, without penalty. If your payment is received after the 5th day of the month, you will be charged a late payment fee of \$25.

The number of lessons you have each month will vary, due to the calendar, holidays, and horse shows. This means that the amount that you will pay each month will also vary. We have a lesson price sheet that you can use to determine your monthly costs. To determine how much to pay, simply find the day of the week on which you take your lesson and then find the current month. So, if you ride on Mondays, you will read the top row of the chart and if you ride on Sundays, you will read the bottom row, etc. If you take group lessons, please use the top chart and if you take private lessons, please use the bottom chart.

We know that many of you like to take extra lessons, in addition to your weekly lesson, and this is always encouraged. Please speak to your instructor to schedule additional lessons. These must be paid for on the day of the lesson.

If you know that you will miss a lesson for any reason, please talk to your instructor at the start of the month and every effort will be made to schedule a makeup lesson. All makeup lessons must be completed in the same month as the missed lesson.

**The new policy will take effect on September 1st.** Therefore, your first monthly lesson check is due on 9/1/2023 and will be due on the first day of each month, following.

If you have any questions, please contact Jennifer Blades at (313) 938-9221.